Animal Resources Center Director and Attending Veterinarian

Position Details

Position Information

<table>
<thead>
<tr>
<th>Announcement Number</th>
<th>STAFF - VA - 17034</th>
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<tbody>
<tr>
<td>Quick Link for Internal Postings</td>
<td><a href="http://jobs.montana.edu:80/postings/6091">http://jobs.montana.edu:80/postings/6091</a></td>
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<tr>
<td>For questions regarding this position, please contact:</td>
<td>Elizabeth Nicholas (406) 994-6821 <a href="mailto:nicholas@montana.edu">nicholas@montana.edu</a></td>
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Classification Title

Working Title

Animal Resources Center Director and Attending Veterinarian

Brief Position Overview

Join Montana State University as the Animal Resources Center Director and Attending Veterinarian to manage all staff, programs and policies for the institution-wide animal care program in conjunction with the Institutional Animal Care and Use Committee as well as to provide appropriate veterinary care.

Position Number

4B4737

Department

Research and Economic Development

Division

Office of Research and Economic Development

Appointment Type

Administrative

Contract Term

Fiscal Year

Semester

If other, specify From date

If other, specify End date

FLSA

Exempt

Union Affiliation

Exempt from Collective Bargaining

FTE

1.0

Benefits Eligible

Eligible

Salary

Salary commensurate with experience, education, and qualifications.

Contract Type

MUS

If other, please specify

Recruitment Type

Open

Position Details

General Statement

Reporting to the Office of Research and Economic Development, the Director of the Animal Resources Center (ARC) and Attending Veterinarian will be responsible for overseeing MSU’s many compliance obligations in the performance of federally regulated, sponsored and other academic research with regard...
to animal research. The Director independently initiates, develops and manages, following judicial consultation with a variety of institutional entities, all programs and policies for the institution-wide animal care program in conjunction with the Institutional Animal Care and Use Committee (IACUC). This is accomplished through consultation, guidance, and training on the comparative biology and medicine, technology, regulatory requirements, husbandry, medical and surgical care, and the selection, procurement, preparation, and use of laboratory animals. This position also assures veterinary care on continual basis 24 hour, 7 day-a-week basis.

The primary areas of animal research at MSU involve infectious disease, biomedical engineering, neuroscience, microbial ecology, and ecology of fish and game species. The animal models utilized at MSU are the mice, cattle, sheep, frogs, fish, and non-human primates. The infectious disease work encompasses four broad areas, including molecular and genetic studies of animal and pathogen biology, understanding molecular pathways of communication between pathogen and host, regulation of host immune response in human and animal diseases, and uncovering molecular mechanisms of pathogen virulence. In addition to the infectious disease work, ongoing animal work at MSU includes elucidating neuronal mechanisms of visual processing, the role of cell adhesion in vertebrate neurogenesis, investigation of the properties of voltage gated proteins, and the mechanism of neuronal cell death following transient cerebral ischemia. In addition, MSU’s Ecology Department has a variety of field studies relating to the ecology of various fish and game species in Montana.

The Animal Resources Center serves as the principal housing, support, and service unit for laboratory animals at MSU containing both ABSL-1 and ABSL-2 housing areas. The Jutila Research Facility is a BSL-3 high containment facility and includes an ABSL-3 animal suite. In addition, the Johnson Family Livestock Facility serves as the primary large animal research facility with ABSL-1 and ABSL-2 housing areas.

### Duties and Responsibilities

- Daily management of the Animal Resources Center, to include personnel management, facilities maintenance and improvements, budget oversight, and long-term planning.
- Operation of the Animal Resources Center shall be consistent with Public Health Service (PHS) Guide for Care and Use of Laboratory Animals.
- Provide adequate veterinary care by developing and supervising programs in preventive, diagnostic and therapeutic medicine, prescribing medical treatments, assuring adequate pain management and administering adequate anesthesia/sedation to laboratory animals.
- Ensure animal use policies and procedures are in compliance with federal and state regulations (USDA, OLAW) as well as industry standards for all aspects of MSU’s animal care and use program.
- Maintain AAALAC accreditation. Submit annual reports or other reports as required to AAALAC, OLAW, and USDA. Host all compliance/accreditation inspections.
- Consult with principal investigators, and provide veterinary expertise and facility oversight for all IACUC dependent programs.
- Educate and train principal investigators, students and technical research staff, as well as animal care staff, in proper veterinary methods and practice, and ensure federal regulations, accreditation standards and institutional guidelines/ are met.
- Collaborate with research investigators in the development, implementation and publication of research protocols.
- Develop policies and procedures to protect the health and safety of staff.
- Consult with principal investigators on analyses of animal models of disease, in particular the implications of behavioral phenotypes and histology/pathology analysis.
- In consultation with MSU’s Institutional Animal Care and Use Committee (IACUC), revise, update and develop policies and procedures for the care and use of laboratory animals.
- Develop an annual budget and present the proposed budget to the Associate Vice President of Research and Economic Development for discussion and approval.
- Develop plans for capital improvements of the ARC including equipment, renovations and expansion.
- Perform annual performance reviews of ARC staff.
- Review all IACUC protocols involving animal research, wildlife studies and instructional efforts, such as in the WIMU Regional Program in Veterinary Medicine.
- Maintain strong communications with researchers.
- Collate animal welfare data required for regulatory and granting agency reports.
- Perform postmortem examination of dead animals.

### Required Qualifications – Experience, Education, Knowledge & Skills

1. Veterinary degree from AVMA accredited institution and current license in a US state.
2. ACLAM board certified or board eligible. Board eligible individuals will be required to obtain board certification within the first two years of employment at MSU.
3. Demonstrated professional laboratory animal experience.
4. Demonstrated experience with the AAALAC accreditation process.

### Preferred Qualifications – Experience, Education, Knowledge & Skills

- Experience managing programs in a centralized laboratory animal facility (18,000 sq ft+) plus oversight responsibilities in an ABSL-3 facility.

### The Successful Candidate Will

- Effectively communicate complex issues both verbally and in writing.
Have strong management skills.
- Have strong computer skills, including familiarity with web-based training.
- Have experience in working collaboratively across organizational borders.
- Have a track record of conducting successful training programs.
- Have experience developing and implementing organizational policy.

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<th>Position Special Requirements/Additional Information</th>
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**Physical Demands**

This job description should not be construed as an exhaustive statement of duties, responsibilities or requirements, but a general description of the job. Nothing contained herein restricts Montana State University’s rights to assign or reassign duties and responsibilities to this job at any time. To perform this job successfully, an individual must be able to perform each essential duty satisfactorily with or without reasonable accommodations. The requirements listed above are representative of the knowledge, skill, and/or ability required.

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<th>This position has supervisory duties?</th>
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**Posting Detail Information**

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<th>Desired Start Date</th>
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<td>Upon completion of a successful search.</td>
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<th>Close Date</th>
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<th>Applications will be:</th>
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<tr>
<td>Screening of applications will begin on August 24, 2016; however, applications will continue to be accepted until an adequate applicant pool has been established.</td>
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**Diversity Statement**

Montana State University values diverse perspectives and is committed to continually supporting, promoting and building an inclusive and culturally diverse campus environment. MSU recognizes the importance of work-life integration and strives to be responsive to the needs of dual career couples. Montana State University is committed to providing a working and learning environment free from discrimination. As such, the University does not discriminate in the admission, access to or conduct of its educational programs and activities nor in its employment policies and practices on the basis of race, color, religion, national origin, ethnicity, creed, service in the uniformed services (as defined in state and federal law), veteran status, gender, age, political beliefs, marital or family status, pregnancy, physical or mental disability, genetic information, gender identity, gender expression, or sexual orientation or preference. In support of the University's mission to be inclusive and diverse, applications from qualified minorities, women, veterans and persons with disabilities are highly encouraged. Montana State University makes accommodation for any known disability that may interfere with an applicant’s ability to compete in the hiring process or an employee’s ability to perform the duties of the job. In compliance with the Montana Veteran’s Employment Preference Act, MSU provides preference in employment to veterans, disabled veterans, and certain eligible relatives of veterans. To claim veteran’s preference please complete the veteran’s preference information located in the Demographics section of your profile. To request an accommodation, contact the Office of Human Resources, PO Box 172520, Montana State University, Bozeman MT 59717-2520; 406-994-3651; hrpp_forms@montana.edu.

MSU’s Non-Discrimination Policy and Discrimination Grievance Procedures can be located on the MSU Website: www2.montana.edu/policy/affirmative_action/.

**Applicant Documents**

**Required Documents**

1. Curriculum Vitae
2. Cover Letter addressing Each of the Required and Preferred Qualifications

**Optional Documents**